

**Assessment Committee Meeting  
Minutes  
February 1, 2012**

**Members present:** Cassie Majetic, Jessica Ickes, Daniel Flowers, Susan Latham, Catherine Pellegrino, Laurie Lowry, and Stephanie Steward-Bridges.

**Not present:** Ella Harmeyer and representative from Division for Mission.

**Minutes for January 24, 2012:**

Jessica announced that she would like additional time to review the minutes and requested that we hold off approving minutes for January 24, 2012 until the next meeting. The committee agreed to vote on approving minutes at the next meeting.

**Assessment Committee Charges:**

Jessica informed the committee that she heard back from Dean Fleming on the changes to the charges agreed to at the previous meeting. The Dean supported the new charges and thanked the committee for their work. Additionally, the Dean will be providing feedback to the committee on the draft of the Memo of Understanding policy in the near future.

**Assessment Committee Website:**

It was requested that the committee review the Assessment Committee website for content, layout, and usability. Cassie commented that she had a difficult time locating the committee's website. Discussion ensued regarding how to locate the website within the overall College's website framework. The committee agreed that it made sense to put it under Faculty Resources on the internal site and look into building a link on the exterior page under "Faculty and Staff" and including a link for "committees". Jessica and Daniel agreed to investigate this further.

**Programming for Spring 2012:**

Jessica noted that last week the initial feeling from the committee was that a speaker would be a good option for this semester. A number of options were presented including speakers regarding integrating the co-curricular, academic experiential learning, involving students in assessment (Susan believed this individual was from IUPUI). Jessica noted NILOA (<http://www.learningoutcomeassessment.org/>), as a resource for topics and/or speakers. Discussion also ensued regarding the option of asking select departments to present based on their mini-assessment projects (what they chose, why they chose it, what did they learn, etc.? ). The subject of formative assessment was also raised, as this is a topic of interest to many faculty members on our campus. A well known speaker on formative assessment was suggested but he is located abroad. It was suggested that maybe a web presentation could be coordinated or we could coordinate a presentation when he was in the region. Cassie thought it might be helpful to survey attendees to our event in order to gauge interest in future offerings. This would likely help inform our planning efforts. Jessica encouraged the committee to continue to brainstorm ideas for programming and report back next week on any ideas and/or suggestions that might be helpful for the campus.

Respectfully Submitted,  
Daniel Flowers